*Date : DD/MM/YYYY

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FORM NO.: 0660

ADMISSION APPLICATION FORM

DIPLOMA IN ENGINEERING (3 YEARS)

JAKIR HOSSAIN INSTITUTE OF POLYTECHNIC

(Approved by A.I.C.T.E. & Affiliated by W.B.S.C.T.V.E.S.D.)

Vill: Hapania; PO: Dafahat;
Dist.: Murshidabad; PIN: 742224
Near Nimtita Railway Station
URL: www.jakirhossainpolytechnic.com

Land-Line No.: (03485) 263921
Contact No.: (+91) 9476307162
9614144957
9614916700
E-mail: jhipoffice@gmail.com

*Enrolment No. (JEXPO/VOCLET) :

*Rank :

*Passport Size Photo (4 cm X 3 cm)

*Entry Through : ☐ COUNSELLING ☐ DIRECT ☐ LATERAL

*SEX : ☐ MALE ☐ FEMALE *CATEGORY ☐ GEN ☐ OBC ☐ SC ☐ ST

TO BE FILLED UP IN BLOCK LETTERS & USE ONLY BLACK/BLUE BALL PEN

*1. CANDIDATE'S NAME (as Entered in Admit Card) : CONTACT NO.

*2. FATHER'S NAME : CONTACT NO.

3. MOTHER'S NAME :

*4. i) DATE OF BIRTH : DAY MONTH YEAR

*ii) AGE (as per Madhyamik/ Equivalent examination record as on today) : DAY MONTH YEAR

5. PLACE OF BIRTH :

6. BLOOD GROUP : 7. IDENTIFICATION MARKS (If any)

*8. EXAMINATION PASSED:

Examination Passed	University/ Board	School Name	Year of Passing	Marks Obtained			Total Marks	Marks Obtained	Total %age	Division/ Grade
				Phy.Sc.	Math	Total				
Madhyamik/ Equivalent Examination Passed										

[N.B.: "★" marks are have to fillup]

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***9. ADDRESS** :

Present Postal Address

PIN

Parmanent Postal Address

PIN

10. LOCAL GUARDIAN :

i) NAME :

ii) RELATION :

iii) CONTACT NO :

iv) ADDRESS :

PIN

***11. COURSES APPLIED IN ORDER OF PREFERENCE AS PER CODE :**

DEPARTMENT	CODE
Civil Engineering	01
MechanicalEngg.	02
Electrical Engg.	03
Computer Science & Technology	04
Electronics & Tele-Communication	05

1st Choice 2nd Choice

3rd Choice 4th Choice

5th Choice

***12. HOSTEL FACILITY** : i) Required : ☐ YES ☐ NO

ii) Distance in KM from Home to Institution:

13. HOW DID YOU KNOW ABOUT THIS INSTITUTION :

COLLEGE/SCHOOL ☐ EDUCATION CAMP ☐ OTHER ADVERTISEMENT ☐

FRIENDS ☐ ELECTRONICS MEDIA ☐ NEWS PAPER ☐

INTERNET/MAGAZINE ☐ SELF INITIATED ☐ Name of News Paper _____

HOARDING/POSTER/ BANNER ☐ COLLEGE/SCHOOL ☐ ANY OTHER SOURCE (PI. Specify) ☐

***14. DECLARATION** (Read Carefully) :

i) I hereby declare that the informations furnished above are true to the best of my knowledge and subject to verification by the Authority.

ii) I promised to abide by the Rules and Regulation of the **Institution** and **West Bengal State Council of Technical and Vocational Education and Skill Development.**

iii) I shall not undergo any other course of studies in other Institution except **Jakir Hossain Institute of Polytechnic.**

iv) I shall make my own arrangement for my accommodation in case Hostel facility is not available.

v) I am aware that Ragging is strictly prohibited in the College and Hostel and as per law and it is a punishable offence with a fine and imprisonmENT. If found guilty of Ragging I am liable to be expelled from the College/Institute Immediately. I declare that I shall not associate myself in any form of Ragging.

vi) I shall pay the **Tuition Fees**, **Hostel Fees** and any **other Fees/Expenses** to the College with in the Schedule date.

vii) I shall srtictly obey the **Rules & Regulation** of **West Bengal State Council of Technical and Vocational Education and Skill Development** for Attendance, Examinations conducted by the Institution.

viii) I also understand that the **Application Fees** and **Programme fees** paid to **J.H.I.P.** is not **refundable** under any circumstances.

ix) Violations of above points as stated **I** to **VIII** will be responsibility upon to me and can take any necessary action/steps/ punishment by Institution Authority and Council also.

***I HEREBY AGREE TO HAVE SEEN, READ AND COMPLETELY UNNDERSTOOD THE RULES AND REGULATIONS & OTHER INFORMATION AS SUPPLIED IN THE ADMISSION FORM, PROSPECTUS ETC. BEFORE MY ADMISSION.**

Full Signature of Father/Mother/Guardian

Full Signature of Candidate

Date : / /

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***15. IMPORTANT INFORMATION (Read Carefully) :**

I. Candidate must bring the following documents in original for verification at the time of Admission. The following duly Xerox and attested by Gazetted Officer, MLA, MP, Mayor. Two copies of each certificates are to be enclosed along with the Application Form.

(a) Admit Card (Age proof) **(b)** Marksheet **(c)** Transfer Certificate (Original)
(d) Original School Leaving **(e)** Cast Certificate (SC/ST) **(f)** Passport size photo (4 copies) (Colour Photo Copy)
(g) Eligibility Certificate issued by the Secretary Board ot Technical Examination (For non W.B. students only) **(h)** Migration Certificate (Original)

II. Payments of all fees should be made as per the prescribed date notified by the Authority.

III. Expenses of other i.e. Uniform, Industrial Tour, Industrial Training, Computer Training, Personal Skill/Soft Skill/Development Course, Registration Fees, Examination Fees, Hostel Fees etc. shall be borne by the student and Compulsary for all student and to be deposited in time.

IV. Mode of payment will be either in Demand Draft or Cash, no cheque payment will be entertained.

Full Signature of Father/Mother/Guardian

Full Signature of Candidate

Date : ☐☐/☐☐/☐☐☐☐

***15. TERMS & CONDITIONS (Read Carefully) :**

I. Payment of fees should be made on or before the prescribed date notified by the Authority. If the candidate fail to pay the fees within the schedule prescribed date, the same may be allowed to pay with respect to the following date.

Schedule & Fine :

(a) Within 1 month after the prescribed date, Rs. 500/-
(b) For the next month (2nd month), Rs. 1000/-
(c) For the 3rd month after the prescribed date, Rs. 2000/-
However after 3 months the candidature sheet of the student, who have failed to pay the dues, will be cancelled.

II. Amount once paid towards Admission/Programe Fees is neither refundable nor transferable under any circumstances.

III. Candidate is required and expected to follow the code of conduct, rules & regulation in force from time to time.

IV. Any act of academic dishonesty, misconduct, indiscipline, violance or damage caused to people/property of the Institution will be considered as on offence against the Institution and such student will be debarred from further studies at **J.H.I.P.**

V. The candidate must fulfill all academic requirements notified by the Authorities from time to time.

VI. Misleading information or mis-represented facts will disqualified the applicant from Admission to the Institution.

VII. **J.H.I.P.** reserves the right to amend the rules.

VIII. In case of discontinuation or attendance of below 75% in all classes are not allowed to seat for the Semester Examination as per W.B.S.C.T.V.E.S.D. norms.

IX. In case of discontinuation of course in between under any circumstances the student will have to pay the Semester Fees.

X. Submission for all disputes (if any) relating to **J.H.I.P.** in under Jangipur Court, West Bengal, India.

XI. Dress Code in mandatory and part of Institute discipline.

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(Read Carefully)

*I/WE HAVE READ & UNDERSTOOD ALL THE ABOVE TERMS AND CONDITIONS, IMPORTANT INFORMATIONS FOR ADMISSION TO THE PROGRAME AT **J.H.I.P.** I/WE ASSURE THE MANAGEMENT AND AUTHORITY OF **J.H.I.P.**, MY COMMITMENT TOWARDS THE INSTITUTE AND WILL STRICTLY FOLLOW THE CODE OF CONDUCT, RULES AND REGULATION ISSUED BY THE AUTHORITY. I FURTHER PROMISE TO ABIDE BY THE DECISION TAKEN BY THE AUTHORITIES. I/WE ALSO UNDERSTAND THAT THE RULES AND REGULATIONS ARE SUBJECT TO CHANGE AS PER THE DECISION OF THE MANAGEMENT.

Full Signature of the Student

Full Signature of Father/Mother/Guardian

Date : ☐☐/☐☐/☐☐☐☐

Place: ☐☐☐☐☐☐☐☐☐☐

***FROM PARENT/GUARDIAN**

(Read Carefully)

I HAVE READ THE APPLICATION IN DETAIL AND HAVE NO OBJECTION TO MY SON/DAUGHTER TAKING ADMISSION TO THE **JAKIR HOSSAIN INSTUTITE OF POLYTECHNIC**, DIPLOMA IN ENGINEERING PROGRAME. I ALSO UNDERSTAND THAT THE FEES ARE TO BE PAID IN TIME AND IS SUBJECTED TO CHANGE AS PER DECISION OF THE MANAGEMENT. I ALSO UNDERSTAND THAT IN CASE MY SON/DAUGHTER DISCONTINUED THE COURSE, I WILL PAY THE COMPLETE SEMESTER FEES.

Date : ☐☐/☐☐/☐☐☐☐

Place: ☐☐☐☐☐☐☐☐☐☐

Full Signature of Parent/Guardian

OFFIEC USE ONLY

APPLICATION FORM RECEIVED ON : ☐☐/☐☐/☐☐☐☐

APPLICATION FORM CHECKED BY : _____

Signature of Application Form Checker : _____

CANDIDATE'S COPY

FORM NO.: 0660

The candidate is found eligible : (a) after verification of the Original Certificates; (b) deposited required amount,

Mr./Miss./Mrs..... is admitted to the..... Branch.

Receipt No. :.....

Signature of Principal :.....

Signature of the Accountant :.....

Date : ☐☐/☐☐/☐☐☐☐

Institution Round Seal

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